

Austin County 2025-2026 Time Sheet Calendar

Pay period-Beginning Date will be the effective date for a pay increase, a change in status such as PT-FT or FT-PT and for a promotion in order for payroll to have the new pay rate posted on the paycheck. This does not apply to new hires, Demotions or Terminations. Submit PAF's that include pay increases, PT-FT and FT-PT status and promotions before pay increase start date.

TIMESHEETS ARE DUE BY 8:30A.M. ON MONDAY

PAYROLL #	START DATE	END DATE	TIMESHEET DUE DATE	PAYDAYS	HOLIDAYS
1	09-28-2025	10-11-2025	10-13-2025	10-17-2025	County Fair
2	10-12-2025	10-25-2025	10-27-2025	10-31-2025	
3	10-26-2025	11-08-2025	11-10-2025	11-14-2025	Veterans Day
4	11-09-2025	11-22-2025	11-24-2025	11-28-2025	
5	11-23-2025	12-06-2025	12-08-2025	12-12-2025	Thanksgiving
6	12-07-2025	12-20-2025	12-22-2025	12-26-2025	
7	12-21-2025	01-03-2026	01-05-2026	01-09-2026	Christmas/New Year
8	01-04-2026	01-17-2026	01-19-2026	01-23-2026	
9	01-18-2026	01-31-2026	02-02-2026	02-06-2026	MLK Day
10	02-01-2026	02-14-2026	02-16-2026	02-20-2026	
11	02-15-2026	02-28-2026	03-02-2026	03-06-2026	President's Day
12	03-01-2026	03-14-2026	03-16-2026	03-20-2026	
13	03-15-2026	03-28-2026	03-30-2026	04-03-2026	
14	03-29-2026	04-11-2026	04-13-2026	04-17-2026	Good Friday
15	04-12-2026	04-25-2026	04-27-2026	05-01-2026	
16	04-26-2026	05-09-2026	05-11-2026	05-15-2026	
17	05-10-2026	05-23-2026	05-25-2026	05-29-2026	Memorial Day
18	05-24-2026	06-06-2026	06-08-2026	06-12-2026	
19	06-07-2026	06-20-2026	06-22-2026	06-26-2026	
20	06-21-2026	07-04-2026	07-06-2026	07-10-2026	4 th of July
21	07-05-2026	07-18-2026	07-20-2026	07-24-2026	
22	07-19-2026	08-01-2026	08-03-2026	08-07-2026	
23	08-02-2026	08-15-2026	08-17-2026	08-21-2026	
24	08-16-2026	08-29-2026	08-31-2026	09-04-2026	
25	08-30-2026	09-12-2026	09-14-2026	09-18-2026	Labor Day
26	09-13-2026	09-26-2026	09-28-2026	10-02-2026	

All holidays are based on 8-hour workday. Those with longer shifts must supplement the holiday hours.